

**NEPTUNE CITY BOARD OF EDUCATION  
NEPTUNE CITY, NEW JERSEY 07753**

September 28, 2017  
6:00 p.m.

Neptune City School District  
Woodrow Wilson School

**BUSINESS MEETING MINUTES**

**I. CALL TO ORDER**

This is an open public Meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the Meeting was made by posting the Board Calendar of Meetings in the Main Office of the Woodrow Wilson School, and by delivery to the Coaster, the Asbury Park Press and the Neptune City Municipal Clerk.

As a courtesy, please turn off cell phones and refrain from conversations in the meeting room.

**II. ROLL CALL**

Board Members

Mrs. Oppegaard	<u>  X  </u>	Mr. Calhoun	<u>  X  </u>	Mrs. Smith	<u>  X  </u>
Mr. Susino	<u>  X  </u>	Mr. Lopez	<u>  X  </u>	Mr. Wescott	<u>  X  </u>
Mrs. Lewis	<u>  X  </u>	Ms. Mordaunt	<u>  X  </u>	Mrs. Saldutti	<u>  X  </u>

Others Present

Dr. Mercora	<u>  X  </u>	Mr. Folk	<u>  X  </u>
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**III. FLAG SALUTE**

**IV. PRESENTATIONS**

**V. PUBLIC FORUM ON ITEMS**

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

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None

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**IX. BOARD PRESIDENT AND COMMITTEE REPORTS:**

**BOARD PRESIDENT:**

We will be moving back to a committee system of governance as follows:

Resolution to adopt the following committees:

Committee on Curriculum and Instruction - Marissa Smith (chair), Antonio Lopez and Christine Oppegaard; Deb Mercora is Administrator

Committee on Finance and Operations - David Calhoun (chair), Kaitlin Saldutti and Bruce Wescott; Bill Folk is Administrator

Committee on Human Resources - Anthony Susino (chair), Christina Mordaunt and Michelle Lewis; Deb Mercora and Bill Folk are Administrators

Motion:	<u>    A. Susino    </u>	Second:	<u>    M. Smith    </u>	.		
Mrs. Oppegaard	<u>    X    </u>	Mr. Calhoun	<u>    X    </u>	Mrs. Smith	<u>    X    </u>	.
Mr. Susino	<u>    X    </u>	Mr. Lopez	<u>    X    </u>	Mr. Wescott	<u>    X    </u>	.
Mrs. Lewis	<u>    X    </u>	Ms. Mordaunt	<u>    X    </u>	Mrs. Saldutti	<u>    X    </u>	.

Resolution to approve a special meeting with Cathy Winecoff, representative of New Jersey School Board Association regarding mission statement review and personnel on October 11, 2017 at 6 p.m.

Motion:	<u>    A. Susino    </u>	Second:	<u>    D. Calhoun    </u>	.		
Mrs. Oppegaard	<u>    X    </u>	Mr. Calhoun	<u>    X    </u>	Mrs. Smith	<u>    X    </u>	.
Mr. Susino	<u>    X    </u>	Mr. Lopez	<u>    X    </u>	Mr. Wescott	<u>    X    </u>	.
Mrs. Lewis	<u>    X    </u>	Ms. Mordaunt	<u>    X    </u>	Mrs. Saldutti	<u>    X    </u>	.

**C. EDUCATION**

RESOLVE, The Board of Education approve the items listed under Education as per Document C - 1

Motion:	<u>    M. Smith    </u>	Second:	<u>    A. Susino    </u>	.		
Mrs. Oppegaard	<u>    X    </u>	Mr. Calhoun	<u>    X    </u>	Mrs. Smith	<u>    X    </u>	.
Mr. Susino	<u>    X    </u>	Mr. Lopez	<u>    X    </u>	Mr. Wescott	<u>    X    </u>	.
Mrs. Lewis	<u>    X    </u>	Ms. Mordaunt	<u>    X    </u>	Mrs. Saldutti	<u>    X    </u>	.

D. OPERATIONS

RESOLVE, The Board of Education approve the items listed under  
Operations as per Document C - 2

Motion:     D. Calhoun     Second:     A. Susino    .

Mrs. Oppegaard	<u>  X  </u>	Mr. Calhoun	<u>  X  </u>	Mrs. Smith	<u>  X  </u> .
Mr. Susino	<u>  X  </u>	Mr. Lopez	<u>  X  </u>	Mr. Wescott	<u>  X  </u> .
Mrs. Lewis	<u>  X  </u>	Ms. Mordaunt	<u>  X  </u>	Mrs. Saldutti	<u>  X  </u> .

E. PUBLIC RELATIONS

DISCUSSION - None

MOTION - None

RESOLUTIONS - None

F. PERSONNEL

RESOLVE, The Board of Education approve the items listed under  
Personnel as per Document C - 4

Motion:     A. Susino     Second:     M. Smith    .

Mrs. Oppegaard	<u>  X  </u>	Mr. Calhoun	<u>  X  </u>	Mrs. Smith	<u>  X  </u> .
Mr. Susino	<u>  X  </u>	Mr. Lopez	<u>  X  </u>	Mr. Wescott	<u>  X  </u> .
Mrs. Lewis	<u>  X  </u>	Ms. Mordaunt	<u>  X  </u>	Mrs. Saldutti	<u>  X  </u> .

**X. REPORT ON NEPTUNE TOWNSHIP BOARD OF EDUCATION MEETING**

None

**XI. OLD BUSINESS**

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Neptune City Board of Education  
Tuesday, September 28, 2017  
Business Meeting 6:00 p.m.

## Chief School Administrator's Report:

Agenda:

### Discussion

- First Weeks of School Update
- Back to School Night
- Leader in Me Program
- Technology Update
- Parents eat lunch with students - 10/16, 10/23, 10/30/17
- Donuts with dad - 11/16/17
- Muffins with mom - 11/30/17

Approval (s):

See Section C

Reports Filed

None

Wilson School BOOSTERS: (no agenda for 2017-2018)

1. Back to School Night – September 12, 2017 - 6:30 p.m.
2. *Book Fair - ; Family Night - date to be determined*
3. Meeting and Class Parent Program - September 20, 2017 - 7 p.m.
4. Paint & Sip Party - September 29, 2017 - 6:00 p.m.
5. Fall Fundraiser - Begins October, 2017
6. *Fire Prevention Poster Contest - October - date to be determined*
7. *Holiday Gift Shop; Family Night*
8. *Candy Bingo - date to be determined*
9. *Sweetheart Dance (Pre-K - 3rd Grade) - .*
10. *Book Fair - date to be determined*
11. *6<sup>th</sup> & 7<sup>th</sup> Grade Dance - date to be determined*
12. *4<sup>th</sup> & 5<sup>th</sup> Grade Dance - date to be determined*
13. *Variety Show - March 30, 2017 date to be determined*
14. *Carnival - date to be determined*

## DOCUMENT A-1

### Informational Material:

1. Enrollment for 2017-2018 as of September 20, 2017
2. *Wilson School Boosters Tentative Agenda / 2017-2018 School Year - none*
3. Bullying Report for September, 2017 - There were no incidents

**CORRESPONDENCE**

**September 28, 2017**

None

Neptune City Board of Education  
September 28, 2017  
Business Meeting

**1. EDUCATION**

## RESOLUTIONS

1. Resolution to designate 10/2/17 - 10/6/17 as "Annual Week of Respect".
2. Resolution to designate 10/16/17 - 10/20/17 as "Annual School Violence Awareness Week"
3. To approve National Institute for Early Education Research workshops for the following teachers: Ashli Kravarik, Lisa Rizzo, Jacqueline Tinik, Sue Tonzola and Leigh White for the 2017-2018 school year as follows: 12/12/17, 1/10/18, 2/5,22/18, 3/15,16/18, 6/5,8/18. These workshops are run through the New Jersey Department of Education and there is no cost to the District.
4. To approve presentation *Just Call Me Geri*, for Thursday, October 12, 2017 for Grades 4 and 5, at a cost of \$750.00.
5. To approve Leader in Me Principal's Academy workshop for Deb Mercora on October 17 & 18, 2017 held in Linden, NJ, at no cost to the District.
6. To approve Leader in Me Symposium for Deb Mercora on December 1 & 2, 2017 held in Atlantic City at a cost of \$189.00
7. To approve Brian Byington, Monmouth University student, for field observation for the 2017-2018 school year.
8. Resolution to approve Dr. Mercora, CSA Professional Development Plan for the 2017-2018 school year
9. To approve Science Curriculum for grades K-2, 6-8. (Grades 3-5 approved 8/24/17)
10. To approve the adoption of Science materials through Pearson Interactive Science K-5
11. To approve the adoption of Pearson American History
12. To approve workshop, NJDOE Interpreting ACCESS 2.0 Score Reports for Lauren Keener, ESL Teacher on October 5, 2017 held at Middlesex County College at no cost to the District.
13. To approve workshop, Strauss Esmay Associates Harassment, Intimidation and Bullying Prevention Training Program, for Lisa Emmons on October 31, 2017 held in Toms River at a cost of \$95.00.

*ACTION FOLLOWUP* \_\_\_\_\_.

**2. OPERATIONS**

## RESOLUTIONS

1. That the amount of district taxes, exclusive of debt service requirements needed to meet the obligations of this Board for the next eight weeks is \$571,569.75 and the Mayor and Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the next thirty days in accordance with the statutes relating hereto.
2. To approve the Payment of Bills per attached.
3. To approve Payroll Vouchers per attached
4. To approve Monthly Budget Certification Pursuant to N.J.A.C.6A:23-2.11(c)3, I, William Folk, Board Secretary certify that as of August 31, 2017, no budgetary line item account has obligations (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C.6A:23- 2.11(a). Through the adoption of this resolution, we, the Neptune City Board of Education, pursuant to N.J.A.C. 6:6A:23-2-11(c)4, certify that as of August 31, 2017 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.



- 5. To approve the Monthly Secretary’s and Treasurer’s Reports for the month of August, 2017
- 6. To approve payment of cafeteria bills.
- 7. To approve transfer of appropriations.
- 8. To approve Joint Transportation Agreement between Red Bank Regional High School and Neptune City BOE for Route 0050 – Red Bank Regional High School - \$5,472.00 for the 2017-2018 school year.
- 9. To approve tuition contract with Red Bank Regional High School for Full Time Students, Grades 10 - 11 - \$13,000 and Full Time Students, Grades 12 - \$14,500 (Parents of students of Grade 1, 11 are required to pay balance of regular tuition rate)
- 10. To approve Special Education Tuition Contract for the 2017-2018 school year between Neptune City BOE and Bayshore Jointure Commission (The Shore Center) for one student for the period commencing on September 1, 2017 for a tuition charge based upon a monthly charge of \$5,000.00. Included in the tuition price are the following weekly related services: Speech/Language Therapy: 1x individual 2x group session per week (90 minutes) Also, there is an additional charge for more than 1 individual speech session. Occupational Therapy: 2x 30 minute sessions per week (60 minutes). If applicable for additional services, Speech Services at a rate of \$84.00/hour and Occupational Therapy Services at a rate of \$119.00/hour.
- 11. To approve Special Education Tuition Contract for the 2017-2018 school year between Neptune City BOE and Bayshore Jointure Commission (The Shore Center) for one student for the Extended School Year Program commencing on June 26, 2017 and terminating on August 8, 2017 for a tuition charge of \$8,000.00. Included in the tuition price are the following weekly related services: Speech/Language Therapy: 1x individual 2x group session per week (90 minutes) Also, there is an additional charge for more than 1 individual speech session. Occupational Therapy: 2x 30 minute sessions per week (60 minutes). If applicable for additional services, Speech Services at a rate of \$82.00/hour and Occupational Therapy Services at a rate of \$117.00/hour.
- 12. To approve submission of Statement of Assurance for Paraprofessionals
- 13. To approve submission of ESEA Consolidated Grants: Title I - \$171,726.00; Title II - \$20,636.00; Title IV - \$10,000.00
- 14. To approve Consultation Services Agreement with Brown & Brown Benefits Advisors, Inc. effective October 1, 2017 for one year in the amount of \$18,000.00.
- 15. To approve Children’s Center Programs Outreach Services Agreement with Neptune City Board of Education for 10 hours per week of Home Instruction Services at a rate of \$68.00/hour and administrative fee of \$25.00/hour, not to exceed 10 hours for one student, and 1 hour per week of Speech Therapy at a rate of \$100.00/hour and administrative fee of \$25.00/hour, not to exceed 10 hours for one student for the period October 2, 2017 to June 19, 2018.
- 16. To approve Woodrow Wilson School Nursing Services Plan for 2017-2018 school year.
- 17. To approve revised tuition contract with Red Bank Regional High School for the 2017-2018 school year as follows: Grade 12 - 6 students @ \$14,500; Grade 11 - 3 students @ \$13,000; Grade 10 - 3 students @ \$13,000.

*ACTION FOLLOWUP* \_\_\_\_\_.

**3. PUBLIC RELATIONS**

RESOLUTIONS

None

*ACTION FOLLOWUP* \_\_\_\_\_.

**4. PERSONNEL**

**RESOLUTIONS**

1. To correct resolution of August, 2017 - Susan Gleason is hired as a Long-term Substitute, Step 3BA; not a Teacher.
2. To approve, upon recommendation of the CSA, Vincent DeGregorio as a substitute teacher for the 2017-2018 school year.
3. To approve , upon recommendation of the CSA, Claire Jacomme as Mentor for the 2017-2018 school year.
4. To approve , upon recommendation of the CSA, Deidre Phillips as a substitute teacher for the 2017-2018 school year.
5. To approve the following faculty as members of the Lighthouse Leadership Team for the Leader in Me process:  
Bethany O'Brien, Susan Gleason, Ashli Kravarik, Elyse Sansone, Lauren Keener, Karen Bonney, Tracy Whitt and Katie Porter.
6. To approve Memorandum of Agreement between Neptune City Board of Education and Neptune City Education Association for the years July 1, 2015 - June 30, 2020.

*ACTION FOLLOWUP*\_\_\_\_\_.